

**MINUTES OF A MEETING OF SURREY  
HEATH BOROUGH COUNCIL held at  
Surrey Heath House, Camberley on  
16 July 2014**

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+ Cllr Bob Paton (Mayor)  
+ Cllr Joanne Potter (Deputy Mayor)

+ Cllr David Allen	+ Cllr Josephine Hawkins
+ Cllr Rodney Bates	+ Cllr Paul Ilnicki
+ Cllr Richard Brooks	+ Cllr Lexie Kemp
+ Cllr Keith Bush	+ Cllr Bruce Mansell
+ Cllr Glyn Carpenter	+ Cllr David Mansfield
+ Cllr Bill Chapman	+ Cllr John May
+ Cllr Mrs Vivienne Chapman	+ Cllr Charlotte Morley
+ Cllr Ian Cullen	+ Cllr Adrian Page
+ Cllr Paul Deach	+ Cllr Ken Pedder
+ Cllr Tim Dodds	+ Cllr Chris Pitt
+ Cllr Colin Dougan	+ Cllr Wynne Price
+ Cllr Craig Fennell	+ Cllr Audrey Roxburgh
+ Cllr Surinder Gandhum	+ Cllr Ian Sams
+ Cllr Liane Gibson	+ Cllr Pat Tedder
+ Cllr Moira Gibson	+ Cllr Judi Trow
+ Cllr Alastair Graham	+ Cllr Valerie White
+ Cllr David Hamilton	+ Cllr Alan Whittart
+ Cllr Beverley Harding	+ Cllr John Winterton
+ Cllr Edward Hawkins	Vacancy

+ Present

- Apologies for absence presented

**13/C Councillor Margaret Moher**

The Mayor referred to the death of Councillor Margaret Moher who had passed away on 25 June 2014. Margaret had been a councillor for the Old Dean Ward for the past 13 years and would be sadly missed. The Council stood in silence for a minute as a mark of respect.

**14/C Minutes**

It was moved by the Mayor, seconded by the Deputy Mayor, and

**RESOLVED that the minutes of the Annual meeting of the  
Council held on 14 May 2014 be approved as correct record.**

**15/C Apologies for Absence**

Apologies for absence were submitted on behalf of Councillors Richard Brooks, Paul Deach, Paul Ilnicki, Liane Gibson, Alastair Graham, David Mansfield, and Pat Tedder.

## **16/C Mayor's Announcements**

The Mayor reported he had had a very enjoyable and rewarding first few weeks in the role. He had attended numerous and various events which had given him the opportunity to meet some incredible people in the Borough who contributed to their communities.

A notable event had been the Granting of the Freedom of the Borough to the Royal Military Academy on Saturday 14 June. The Mayor read out a letter from the RMA Commandant, General Stuart Skeates, which expressed his gratitude for the privilege of being granted the Freedom of the Borough which would bolster the longstanding links between the Borough and the RMA. The Mayor, on behalf of the Council, thanked the Chief Executive and her team, particularly Daniel Harrison, who had organised this very successful event.

## **17/C Leader's Announcements**

The Leader advised the Council of 2 events she had attended recently. The South East England Councils meeting had been attended by Sir Edward Lister, Deputy Mayor of London. He had highlighted the pressures on London's infrastructure, particularly electricity, water and sewerage. He had also stated that London had aspirations to provide between 40,000 and 42,000, or possibly up to 49,000, houses per annum within London. There were, however, concerns that councils bordering London would come under pressure to accommodate some of this housing provision.

The Leader had also attended the LGA Conference where one of the main issues had been "Better Together" with reference to possible Scottish devolution. The Conference had highlighted the need to address the democratic deficit if Scotland were to gain independence and where this would leave England and English local government.

The Leader informed members that the Growth Fund for Enterprise M3 had been announced at the beginning of July and that several amounts of money had come through to Surrey Heath. In addition £35 million had been allocated to traffic measures, which included improvements to the Meadows Gyratory System and the A30 London Road.

## **18/C Declarations of Interest**

In accordance with the Members Code of Conduct, Councillor Rodney Bates declared an interest in respect of Item 8(a) – Minute 006/E – Pay Award for 2014/15 as his sister was employed by the Council. He indicated that he would leave the room if the matter was discussed.

## **19/C Executive, Committees and Other Bodies**

- (a) Executive – 20 May 2014, 10 June 2014, and 1 July 2014.

It was moved by Councillor Moira Gibson, seconded by Councillor Mrs Vivienne Chapman, and

**Resolved that the minutes of the meetings of the Executive held on 20 May 2014, 10 June 2014, and 1 July 2014 be received and the recommendations therein be adopted as set out below:**

005/E Safeguarding Policy and Procedure

**Resolved that the Safeguarding Policy and Procedure, as set out at Annex A to the Executive report, be adopted, subject to minor typographical adjustments to be agreed by the Executive Head of Corporate, in consultation with the Corporate Portfolio Holder.**

006/E Pay Award for 2014/15

**Resolved that the provision in the budget and further savings which resulted from the existing salaries budget, be set aside for a cost of living rise for grades 1-9.**

19/E Adoption of the Camberley Town Centre Area Action Plan incorporating the Inspector's Main Modifications, following the Examination in Public

**Resolved that**

- (i) the Inspector's Binding Report be accepted;**
- (ii) the Camberley Town Centre Area Action Plan, as amended by the Inspector, be adopted;**
- (iii) the Policies Map be amended accordingly and adopted:  
and**
- (iv) the Sustainability Appraisal and the Post Adoption Sustainability Appraisal Statement for the Camberley Town Centre Area Action Plan be published.**

20/E The Community Infrastructure Levy Changes Schedule, the Regulation 123 List and the Instalment Policy

**Resolved that**

- (i) the Examiner's Report into the Council's Draft Community Infrastructure Levy Charging Schedule be accepted by the Council;**
- (ii) the Community Infrastructure Levy Charging Schedule be adopted; and**
- (iii) the Community Infrastructure Levy Charging Schedule implementation date be set as 1st December 2014.**

23/E Drugs and Alcohol at Work Policy and Procedure

**Resolved that the Council's Drugs and Alcohol at Work Policy & Procedure attached as Annex A to the Executive Minutes be adopted.**

- (b) Planning Applications Committee – 2 June 2014 and 2 July 2014

It was moved by Councillor Edward Hawkins, seconded by Councillor David Allen, and

**Resolved that the minutes of the meetings of the Planning Applications Committee held on 2 June 2014 and 2 July 2014 be received.**

- (c) Selection Committee – 29 May 2014

It was moved by Councillor Moira Gibson, seconded by Councillor Mrs Vivienne Chapman, and

**Resolved that the minutes of the meeting of the Selection Committee held on 29 May 2014 be received**

- (d) Joint Staff Consultative Group – 5 June 2014

It was moved by Councillor Ken Pedder, seconded by Councillor Audrey Roxburgh and

**Resolved that the minutes of the meeting of the Joint Staff Consultative Group held on 5 June 2014 be received.**

- (e) Community Services Scrutiny Committee – 12 June 2014

It was moved by Councillor Audrey Roxburgh, seconded by Councillor Valerie White and

**Resolved that the minutes of the meeting of the Community Services Scrutiny Committee held on 12 June 2014 be received.**

- (f) Standards Hearing and Determination Committee – 16 June 2014

It was moved by Councillor Valerie White, seconded by Councillor Wynne Price and

**Resolved that the minutes of the meetings of the Standards Hearing and Determination Committee held on 16 June 2014 be received.**

- (g) Performance and Audit Scrutiny Committee - Audit meeting and Scrutiny meeting – 18 June 2014

It was moved by Councillor John May, seconded by Councillor David Allen, and

**Resolved that the minutes of the meetings of the Performance and Audit Scrutiny Committee (Audit meeting and Scrutiny meeting) held on 18 June 2014 be received.**

- (i) External Partnerships Select Committee – 24 June 2014

It was moved by Councillor Josephine Hawkins, seconded by Councillor Tim Dodds and

**Resolved that the minutes of the meetings of the External Partnerships Select Committee held on 24 June 2014 be received.**

## **20/C Portfolio Holder's Question Time**

Councillor Colin Dougan, Portfolio Holder for Transformation, updated Members in relation to the areas of his Portfolio. He also answered questions relating to the regeneration of businesses in the Borough other than in Camberley Town Centre and the annual costs of responding to Freedom of Information requests. In response to a question about town centre lettings, Councillor Dougan agreed to ensure Members were kept up to date.

## **21/C Exclusion of Press and Public**

In accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following item of business on the ground that it involved the likely disclosure of exempt information as defined in the paragraphs of Part 3 of Schedule 12A of the Act as set out below:

<u>Minute</u>	<u>Paragraphs</u>
23/E	3
24/E	3

## **22/C Executive, Committees and Other Bodies -Exempt**

The Council received the exempt minutes of the Executive held 10 June 2014 and made a decision in relation to an exempt recommendation from the Executive at its meeting on 16 July 2014.

## **23/C Review of Exempt Items**

The Council reviewed the minutes and decision which had been considered at the meeting following the exclusion of members of the press and public, as they involved the likely disclosure of exempt information.

**Resolved that**

- (i) minute 14/E – Lease of Part of the Ian Goodchild Centre to Voluntary Services North Surrey to remain exempt until after the completion of the lease; and**
- (ii) minute 25/E and minute 00/C Frimley Lodge Park 3<sup>rd</sup> Generation Artificial Grass Pitch- to remain exempt until after the completion to the negotiations but that a press release be issued.**

Mayor